MONONGALIA COUNTY SCHOOLS
LESSON PLAN CHECKLIST

Lesson plans must be legible and easy to follow

Teacher_____ Date_____
Review period 1 2 3 4

**Required Components for Each Class Period**

- ☐ Dated daily
- ☐ Lesson goal/ objective
- ☐ Materials listed
- ☐ Procedures (student activities)
- ☐ Evaluation
- ☐ Homework

**Plans should also reflect**

- ☐ Lesson relates to CSO
- ☐ Variety of instructional strategies
  rigorous, relevant, meaningful
- ☐ Use of technology is evident
- ☐ Prepared in advance
- ☐ Easily followed by a substitute
- ☐ Instruction in writing across the curriculum
- ☐ Provisions and strategies used with subgroups
  in danger of not achieving mastery
- ☐ Begins lesson/ instructional activity with review

Comments:

_____

_____

_____

_____

_____

_____

_____

_____

_____

Administrator's signature

**UPON COMPLETION, THIS FORM WILL BE ATTACHED TO THE LESSON PLAN**